

SOUTHERN WELLS COMMUNITY SCHOOLS
Board of School Trustees
Public Board Meeting
February 16, 2016

PUBLIC MEETING: Secretary Aaron Westfall Klefeker called the meeting to order with prayer at 5 PM. Those in attendance were President Chad Roush, Vice-President Kevin Scott, Liaison Doug Klefeker and Superintendent James Craig. Also attending were corporation treasurer Vicki Andrews, corporation secretary Robin Minniear, secondary principal Chad Yencer and Glen Werling of the Bluffton News-Banner.

I. MEETING ORGANIZATION:

1. **Approve Agenda** – Klefeker moved to accept the agenda, was seconded by Roush, and the motion carried 4-0.
2. **Approve Minutes** – The minutes of the January 29 meeting were reviewed by board members and approved with corrections with a 4-0 vote following a motion by Westfall, seconded by Klefeker.

II. FINANCIAL ITEMS:

1. **Approval of DLGF Referendum Language** -- The corrected Certification and Request for Approval of the Local Public Question of the General Fund Referendum for Southern Wells Community Schools was approved with a 4-0 vote following a motion by Aaron Westfall, seconded by Doug Klefeker.
2. **Claims** – After consideration, Scott made a motion to approve the February claims and was seconded by Westfall. The motion passed 4-0.
3. **Financial Reports** – Klefeker made a motion to approve corporation fund reports, was seconded by Westfall, and motion passed 4-0.
4. **Donations Acceptance** -- A \$3,000 donation from the Patterson Family Foundation and a \$100 donation from the Kiwanis Club were accepted with a 4-0 vote after a motion by Westfall, seconded by Roush.

III. POLICY: FIXED ASSET INVENTORY: Recommendation was made to increase the Fixed Asset Inventory level maintained by the corporation account from \$1,500 to \$5,000 as prescribed by the Internal Revenue Service. This was approved upon first reading after a motion by Westfall, seconded by Scott, and a 4-0 vote.

IV. COMMUNITY INPUT: none.

V. ACTION ITEMS:

1. **Personnel:**
 - a. **Administrative pay increases** -- Mr. Craig recommended the following increases for administrators for the 2015-2016 school year: Yencer \$1,500; Mann \$1,400; Wagner \$1,250; Purcell \$1,000. All were approved with a 4-0 vote after a motion by Roush, who was seconded by Westfall.
 - b. **Hearing on superintendent contract** -- A hearing was held on the superintendent's contract for the 2015-2016 school year.
 - c. **Aide resignation, recommendation** -- A resignation effective Jan. 29 was received from Title I aide Mary Powell, and elementary principal John Purcell recommended Kathy Hawn to take her place from the seven applicants. This was approved with a 4-0 vote after a motion by Klefeker, seconded by

Westfall.

- d. **ECA recommendation** -- Activities director Ben Mann recommended hiring Mike Carter as varsity softball; Ben Burman as junior high boys' track; and Amanda Burman as junior high girls' track coach. All were approved with a 4-0 vote after a motion by Roush, seconded by Westfall.

The following were okayed after a motion by Klefeker, seconded by Westfall, and 4-0 vote:

- 2. **Conference Requests** – Requests from Kyle Penrod, Keenan Leichty, Kristy Jenney, Kari Johnson, Rebecca Miner, Susan Oswald, Rebecca Frazee, Abby Stallsmith, Laura McKinney, Janel Franks, John Purcell, Denise Neff, Dawn Allison,
- 3. **Field Trip Request** – Request for physics and calculus classes to visit Cedar Point May 18 for a math and science day at the park.
- 4. **Fundraiser Request** -- FCCLA East of Chicago pizza fundraiser, Baseball apparel sales, Music Boosters spring fish and chicken dinner.
- 5. **Facility Use Requests** – Music Boosters spring dinner April 9 and SW baseball program youth baseball tourney fundraiser July 1-3.

VI. REPORTS:

Craig updated board members on a few facility issues that he hoped to conclude before his retirement in July. He noted that maintenance supervisor Ryan King is trying to obtain bids for drilling a new elementary well and removal of the pressure tank in the central office basement. So far, only one bid of \$83,000 has been received with the option of drilling two 6-inch or one 10-inch well. The firm would also use torches to cut up and remove the tank and pipes in the basement. Craig noted that Indiana Department of Environmental Management has expressed concerns over the water situation at the elementary. It is currently compliant but may not be in the future.

He said high school classroom doors are completely installed and the fence is being erected at the sewage treatment plant. The board will take a facilities tour at the next meeting to see several concrete areas that need attention.

Executive sessions to interview prospective superintendents will be held at 5 o'clock on Monday and Tuesday, February 22 and 23. The next board meeting will be at 5 PM on Tuesday, March 8 at which time a new superintendent is expected to be named.

VI. SIGNING OF DOCUMENTS:

All documents needing signed were duly signed.

VII. ADJOURNMENT:

With no other business to consider, the meeting was adjourned at 5:45 PM.

The signatures below certify that the minutes reflect what occurred in the regular meeting.

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|-------------------------------------------------------------------|--|
| <i>Chad Roush</i> | |
| <i>Kevin Scott</i> | |
| <i>Aaron Westfall</i> | |
| <i>Doug Klefeker</i> | |
| Board of School Trustees, Southern Wells Community Schools | |