

**SOUTHERN WELLS COMMUNITY SCHOOLS**  
**Board of School Trustees**  
**Public Board Meeting**  
**January 12, 2015**

**REORGANIZATION OF BOARD AND BOARD OF FINANCE:**

The Southern Wells Community Schools held a reorganization meeting at 5 PM on Monday, January 12, 2015. Those present were Doug Klefeker, Chad Roush, newly elected members Kevin Scott and Aaron Westfall, and Superintendent James Craig.

Also in attendance were corporation treasurer Vicki Andrews, corporation secretary Robin Minniear, secondary principal Chad Yencer, and Glen Werling of the Bluffton News-Banner.

Following prayer by Klefeker at 5:06 PM, Scott and Westfall were sworn in by Minniear.

Westfall made a motion for Chad Roush to serve as board president, and the motion was seconded by Klefeker. It passed with a 4-0 vote. Klefeker nominated Scott as vice president, was seconded by Roush, and the motion passed 4-0. Westfall was nominated as secretary by Roush. The motion was seconded by Scott and passed with a 4-0 vote. Roush made a motion for Klefeker to serve as legislative liaison, was seconded by Westfall, and the motion carried 4-0.

Westfall made a motion appointment Andrews as corporation treasurer and Minniear as deputy treasurer. The motion was seconded by Roush and passed with a 4-0 vote.

Roush made a motion that he serve as Board of Finance president, that Westfall serve as Board of Finance secretary, and that Andrews also serve on the Board. Klefeker seconded the motion, which passed with a 4-0 vote.

Klefeker made a motion to hold all board meetings at 5 PM the third Tuesday of each month with additional special sessions as needed. The motion was seconded by Westfall and passed 4-0.

**PUBLIC MEETING:**

**I. MEETING ORGANIZATION:**

1. **Approve Agenda** – Scott moved to accept the agenda, was seconded by Westfall, and the motion carried 4-0.
2. **Approve Minutes** – The minutes of the December 16 meeting were reviewed by board members and approved with a 4-0 vote following a motion by Roush, seconded by Klefeker.

**II. FINANCIAL ITEMS:**

1. **Claims** – After consideration, Klefeker made a motion to approve the January claims and was seconded by Roush. The motion passed 4-0.
2. **Fund Reports** – Klefeker made a motion to approve corporation fund reports, was seconded by Roush, and motion passed 4-0.
3. **Year-End Transfers for 2014** – Roush made a motion to approve the 2014 year-end transfers and was seconded by Westfall. The motion passed 4-0.
4. **Request to Void ECA and Corporation Checks** -- Outstanding checks issued by extra-curricular and corporation treasurers may be voided when in excess of two years old. Andrews presented a number of checks from the high school treasurer and two for the corporation which remain outstanding and these were approved to be voided following a motion by Westfall, seconded by Roush, and a 4-0 vote.

**III. COMMUNITY INPUT:** none.

**IV. ACTION ITEMS:**

1. **Personnel: ECA Recommendation** – Activities Director Ben Mann submitted a recommendation for John Fouts to serve as elementary girls traveling basketball coach. The recommendation was approved with a 4-0 vote following a motion by Roush, seconded by Westfall.
2. **Conference Request** – A conference request was approved for Chase Anderson to attend DIBELS Assessment training Jan. 21 following a motion by Westfall, seconded by Klefeker, and a 4-0 vote.
3. **Fundraiser Requests** – Approval was granted for three conference requests following a motion by Westfall, seconded by Klefeker, and a 4-0 vote: FFA livestock judging team to sell pork chop sandwiches during basketball games Jan. 30-31; varsity softball Go Fund Me promotion in February and also junior lady Raider softball camp Feb. 21.
4. **Acceptance of Donation** – A \$1,500 donation from the Bluffton Masonic Lodge #145 was received to help needy students with education supplies, clothing and other necessities. The donation was accepted following a motion by Westfall, seconded by Roush, and a 4-0 vote.

**V. REPORTS:**

Mr. Craig distributed a binder of information on possible projects that he would like the board members to consider. These include carpeting, ceilings, terior and interior lighting, restrooms, asphalt, lockers and water. He would like to schedule a work session and begin to prioritize work projects for the summer and and a two-year planning program.

The work session will be at 5 PM on Monday, Jan. 26. Klefeker will be unable to attend. The next regular meeting of the board will be at 5 PM on Tuesday, Feb. 17.

**VI. SIGNING OF DOCUMENTS:**

All documents needing signed were duly signed.

**VII. ADJOURNMENT:**

With no other business to come before the Board, Roush adjourned at 5:57 PM.  
The signatures below certify that only approved issues were discussed in the executive session and that the minutes reflect what occurred in the regular meeting.

<b>Doug Klefeker</b>	
<b>Chad Roush</b>	
<b>Kevin Scott</b>	
<b>Aaron Westfall</b>	

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**Board of School Trustees  
Southern Wells Community Schools**