

SOUTHERN WELLS COMMUNITY SCHOOLS
Board of School Trustees
Public Board Meeting
March 10, 2015

PUBLIC MEETING: The meeting was called to order with prayer by Aaron Westfall at 5:03 PM. Others present were President Chad Roush, VP Kevin Scott, Liaison Doug Klefeker, and Superintendent James Craig.

Also elementary principal John Purcell, secondary principal Chad Yencer, corporation secretary Robin Minniear, and Glen Werling of the Bluffton News-Banner.

PUBLIC MEETING:

I. MEETING ORGANIZATION:

1. **Approve Agenda** – Klefeker moved to accept the agenda, was seconded by Westfall, and the motion carried 4-0.
2. **Approve Minutes** – The minutes of the February 17 and March 4 board meetings were reviewed by board members and approved with a 4-0 vote following a motion by Roush, seconded by Westfall.

II. FINANCIAL ITEMS:

1. **Claims** – After consideration, Klefeker made a motion to approve the March claims and was seconded by Scottl. The motion passed 4-0.
2. **Fund Reports** – Scott made a motion to approve corporation fund reports, was seconded by Westfall, and motion passed 4-0.
3. **School Safety Grant** -- Mr. Purcell had previously applied for and received a \$28,128 grant used to safety equipment in the elementary. He requested permission to apply for a phase II grant for an additional \$35,000 in matching funds to go toward exterior lighting and other safety needs for the corporation. After discussion of the different uses of the grant, Klefeker made a motion to amend the grant application, was seconded by Westfall, and the motion carried 4-0.

III. COMMUNITY INPUT: none. The members noted comments they have received regarding the proposed water project.

IV. 1st READING: Support Staff Handbook Revisions -- Craig reviewed proposed changes to the classified staff handbook, including lowering the sick leave cash option limit from 60 to 40 days; adding language to address waived days; increasing severance pay for unused sick days from \$25 to \$50 and \$50 for years of service to \$500; and

increasing corporation annual contribution to the employees' severance account from .005 of the employee's salary to .0075. These were approved on first reading following a motion by Scott, seconded by Klefeker, and a 2-0 vote. Roush and Westfall abstained due to a conflict of interest.

V. ACTION ITEMS:

1. Personnel

- a. **Certified Retirement** -- A letter of retirement was received from 6th grade teacher William W. Cline after 33 years at Southern Wells. Westfall made a motion to accept the retirement, was seconded by Scott and the motion passed 4-0.
- b. **ECA Resignation** -- Varsity girls' basketball coach John Fouts submitted his resignation from that position after 17 years. Roush made a motion to accept, was seconded by Klefeker, and the motion passed 4-0.
- c. **Student Teacher Recommendation** -- Purcell recommended the placement of IPFW student Janelle May as a student teacher in 1st grade and special education for 16 weeks during the 15-16 fall semester. Scott made a motion of approval, was seconded by Roush, and the motion passed 4-0.
- d. **Classified Leave Request** -- A request for unpaid leave was received by bus driver Carrie Ramseyer for March 16-20. Following a motion by Klefeker, seconded by Westfall, the motion passed 4-0.

2. Summer Project Recommendations – Board members approved a large list of summer projects and capital purchases following a motion by Klefeker, seconded by Roush and a 4-0 vote. These included R&C Fencing at baseball outfield and sidelines, football and track for \$27,860; Fuhrman lighting interior and exterior for \$39,821; JR Flooring HS rooms for \$35,196; NEVCO scoreboards in Raiderdome, elementary gym, football play clocks, softball and football for \$37,912; Varsity Graphics for \$12,110; Brooks Construction parking lot repair and striping for \$12,636; Educational Furniture HS lockers, student commons furniture, cafeteria tables, composite chairs, folding chairs and chair dollie for \$86,715; and Felger Hart phase 3 boilers for \$64,115.

3. Recommendation for 2015 Commencement Date -- Yencer was present to propose graduation and commencement ceremonies for Sunday, May 31 at 3:30 PM, with a baccalaureate at 2:30 PM. In addition, he requested that Senior Awards be held on Wednesday, May 13, beginning at 6:30 PM. Roush made a motion of approval, was seconded by Klefeker, and the motion passed 4-0.

4. Conference Request – A conference request was received for Janel Franks to attend a professional development meeting April 20-21. Westfall made a motion of approval, was seconded by Scott, and the motion carried 4-0.

5. Fundraiser Requests -- The following fundraising activities received board

permission following a motion by Klefeker, seconded by Roush, and a 4-0 vote: SW PIE dodge ball night; elementary resource room healthy snack sales; SW PIE walk-a-thon; SW Post Prom Laser Tag.

- 6. Facility Rental Request** – A request was received to hold a youth wrestling program on Mondays and Thursdays through May 28 using school facilities. This was approved following a motion by Roush, seconded by Scott, and a 4-0 vote.

VI. REPORTS:

The next meetings of the board will be at 5 PM on Tuesday, April 7 and April 21.

VII. SIGNING OF DOCUMENTS:

All documents needing signed were duly signed.

VIII. ADJOURNMENT:

With no other business to come before the Board, Roush adjourned at 8:55 PM. The signatures below certify that the minutes reflect what occurred in the regular meeting.

Doug Klefeker	
Chad Roush	
Kevin Scott	
Aaron Westfall	

**Board of School Trustees
Southern Wells Community Schools**