

SOUTHERN WELLS COMMUNITY SCHOOLS
Board of School Trustees
Public Board Meeting
March 8, 2016

PUBLIC MEETING: Secretary Aaron Westfall gave the prayer at 5:01 PM. Others present were President Chad Roush, Vice-President Kevin Scott, Liaison Doug Klefeker, Superintendent Jim Craig, corporation treasurer Vicki Andrews, corporation secretary Robin Minniear, elementary principal John Purcell, maintenance supervisor Ryan King, citizen Cathy Neu, and Glen Werling of the Bluffton News-Banner.

I. MEETING ORGANIZATION:

1. **Approve Agenda** – Roush moved to accept the agenda, was seconded by Westfall, and the motion carried 4-0.
2. **Approve Minutes** – The minutes of the February 16 regular meeting and the executive sessions on February 22, February 23, February 29 and March 3 were all approved with a 4-0 following a motion by Westfall, seconded by Klefeker.

II. FINANCIAL ITEMS:

1. **Claims** – After consideration, Westfall made a motion to approve the March claims and was seconded by Scott. The motion passed 4-0.
2. **Financial Reports** – Board members received February fund reports, and First Bank of Berne and Komputrol bank statements. These were approved with a 4-0 vote following a motion by Scott, seconded by Westfall and were initialed by a board representative.
3. **Donations Acceptance** -- Donations were received from the Indiana Natural Resources Foundation for the 5th Grade and for the 3rd grade circus trip from the Bluffton Elks, Moose, Sons of the American Legion and Shriners. These were accepted with a 4-0 vote after a motion by Scott, seconded by Westfall.
4. **Resolution for Retirement Plan** -- A resolution for an agreement with Valic severance plan was okayed with a 4-0 vote after a motion by Klefeker, seconded by Westfall.

- III. POLICY, 2nd READING: Fixed Asset Inventory:** The board approved a policy increasing the corporation fixed asset limit to \$5,000 and above following a motion by Roush, seconded by Klefeker and a 4-0 vote.

- IV. COMMUNITY INPUT:** none.

V. ACTION ITEMS:

1. **Personnel** --
 - a. **Superintendent Announcement** – Mr. Craig noted that there were several strong candidates for his replacement and the board had a tough decision as all were well versed and had something to offer. He added that he was really proud of the board and the way they went about their business. Roush recommended Stephan Darnell as the new superintendent to begin July 1, 2016 and thanked Mr. Craig for his support and all his help. Westfall gave the second. The motion carried 4-0. Klefeker added that the new superintendent would be a great asset in areas we need and that the other candidates were very strong as well but he will help us in

areas we want to go and this was the best choice.

- b. **Supt. Craig Contract Approval** – Approval was given for the 2015-2016 contract for Supt. Craig following a motion by Roush, seconded by Klefeker and a 4-0 vote.
 - c. **Maternity Leave Fill-In** – A recommendation was received from secondary Principal Chad Yencer for James Schwarzkopf to serve as maternity leave substitute for the remainder of the school year for language arts instructor Betsy Smith. This was approved with a 4-0 vote after a motion by Westfall, seconded by Roush.
 - d. **ECA Recommendation** – Recommendations were received from activities director Ben Mann for Abby McClain to serve as softball assistant coach, and volunteers Bruce Price and Chad Eltzroth. All were approved with a 4-0 vote after a motion by Scott, seconded by Westfall.
2. **Elementary Well Report** – King updated on a number of maintenance issues that he is currently investigating including the radio system repeater, storage building skylight fiberglass, elementary carpet, and HS restroom upgrades. He also reported on upgrades for the Edwards Fire Panel, the mother center for the fire and security system in the elementary school. He will meet with the state IDEM inspector March 29 on the elementary well project. He has two firm quotes and may be able to get a third bid based on IDEM directives. King noted the need for a better scissor lift. He presented some quotes for two lifts and the board members approved purchasing a 2016 Skyjack 3226 lift for \$13,250 after a motion by Klefeker, seconded by Roush, and a 4-0 vote. There is no trade in given but United Rentals will help us try to sell our lift.
 3. **Wednesday Activity Request** -- Roush made a motion to approve the Wednesday senior awards night on May 11, was seconded by Westfall, and motion passed 4-0.
 4. **Conference Requests** – Conference requests were approved for Megan Workinger, John Purcell, and Doug Hunt after a motion by Roush, seconded by Westfall, and a 4-0 vote.
 5. **Field Trip Request** – Out of state and overnight field trip requests were approved for livestock judging after a motion by Westfall, seconded by Roush and a 4-0 vote.
 6. **Fundraiser Request** – Fundraiser requests for yearbook Raiders Got Talent, baseball pancake and sausage breakfast, and elementary walk-a-thon were approved with a 4-0 vote after a motion by Klefeker, seconded by Roush, and a 4-0 vote. A request from high school student council for senior parking spots was denied.

VI. REPORTS:

A special board meeting will be held Tuesday, March 29 and the next regular board meeting will be Tuesday, April 19, at which time the new superintendent’s contract will be approved.

VII. SIGNING OF DOCUMENTS:

All documents needing signed were duly signed.

VIII. ADJOURNMENT:

With no other business to come before the Board, the meeting was adjourned at 6:07 PM. The signatures below certify that the minutes reflect what occurred in the regular meeting.

DOUG KLEFEKER
CHAD ROUSH
KEVIN SCOTT

AARON WESTFALL