

SOUTHERN WELLS COMMUNITY SCHOOLS
Board of School Trustees
Public Board Meeting
January 12, 2016

REORGANIZATION OF BOARD AND BOARD OF FINANCE:

The Southern Wells Community Schools held a reorganization meeting at 5 PM on Tuesday, January 12, 2016. Those present were Chad Roush, Kevin Scott, Aaron Westfall and Doug Klefeker, and Superintendent James Craig.

Also in attendance were corporation treasurer Vicki Andrews, secondary principal Chad Yencer, and Glen Werling of the Bluffton News-Banner.

Following prayer by Westfall at 5:06 PM, Scott made a motion to retain the same officers: Roush as president, Scott as vice-president, Westfall as secretary and Klefeker as liaison. This was seconded by Klefeker and passed with a 4-0 vote.

Roush made a motion to hold all board meetings at 5 PM on the third Tuesday of each month, which was seconded by Klefeker and passed 4-0.

Roush made a motion to appoint Andrews as corporation treasurer and Minniear as deputy treasurer. The motion was seconded by Westfall and passed with a 4-0 vote.

Klefeker made a motion for Roush to serve as Board of Finance president, Westfall to serve as Finance secretary, and Andrews also serve on the Board. Westfall seconded the motion, which passed with a 4-0 vote.

PUBLIC MEETING:

I. MEETING ORGANIZATION:

1. **Approve Agenda** – Roush moved to accept the agenda, was seconded by Westfall, and the motion carried 4-0.
2. **Approve Minutes** – The minutes of the December 15 meeting were reviewed by board members and approved with corrections with a 4-0 vote following a motion by Klefeker, seconded by Roush.

II. FINANCIAL ITEMS:

1. **Claims, Including 2015 Year-End Claims and Transfers** – After consideration, Westfall made a motion to approve the January claims and was seconded by Scott. The motion passed 4-0.
2. **Fund Reports** – Klefeker made a motion to approve corporation fund reports, was seconded by Roush, and motion passed 4-0.

III. COMMUNITY INPUT: none.

IV. ACTION ITEMS:

1. **Personnel:**
 - a. **Maternity leave recommendation** -- A recommendation was received for Tricia Tucker to cover the visual arts maternity leave vacancy. This was approved with a 4-0 vote after a motion by Westfall, seconded by Roush.
 - b. **ECA actions** -- Extra-curricular resignations were received from varsity softball coach Kelsey McKinney and assistant coach Kayla Banter. In

addition, Yencer recommended David Butler as the Biology Club ECA sponsor, as well as the recipient of a mentor teacher stipend. All were approved with a 4-0 vote after a motion by Klefeker, seconded by Westfall.

- c. **Classified leave of absence** -- Bus driver Connie Ramseyer will take an unpaid leave of absence Jan. 29-Feb. 26 for a total of 20 days. She has arranged for a substitute driver in her absence. This was approved with a motion by Roush, seconded by Westfall, and a 4-0 vote.

The following were okayed after a motion by Scott, seconded by Roush, and 4-0 vote:

- 2. **Conference Requests** – Butler will go to HASTI; and Yencer, Kevin Lavanchy and McKinney will go to a conference on Non-Traditional Math Resources.
- 3. **Field Trip Request** – Janel Franks will take one student to the FCCLA state executive council meeting Jan. 15-16 in Indianapolis.
- 4. **Fundraiser Request** -- High School Student Council will conduct Computer Compatibility Feb. 9-12 to raise funds for Teacher Appreciation Week.
- 5. **Facility Use Requests** – The following requests were approved with a 4-0 vote following a motion by Westfall, seconded by Klefeker: Southern Wells Community Church free chili supper Jan. 23, with rental and custodial fees waived; elementary physical education family skate nights Feb. 10 and 17; and Post-Prom May 6-8.

V. REPORTS:

Craig updated board members on a few facility issues since Break and the 2016 budget figures were distributed. He also commented on recent developments with state ISTEP results.

The next board meeting will be at 5 PM on Tuesday, Feb. 16.

VI. SIGNING OF DOCUMENTS:

All documents needing signed were duly signed.

VII. ADJOURNMENT:

With no other business to consider, the meeting was adjourned at 6:05 PM.

The signatures below certify that the minutes reflect what occurred in the regular meeting.

<i>Chad Roush</i>	
<i>Kevin Scott</i>	
<i>Aaron Westfall</i>	
<i>Doug Klefeker</i>	
Board of School Trustees, Southern Wells Community Schools	